THE OHIO STATE UNIVERSITY

TRANSLATIONAL DATA ANALYTICS INSTITUTE

COMMUNITIES OF PRACTICE PROGRAM DIRECTOR POSITIONS:
OPEN CALL

The Translational Data Analytics Institute (TDAI) is seeking to fill two (2) faculty program director positions to co-lead the following research communities of practice (CoP):

- [Computational Health & Life Sciences](#) (Co-Director: Shili Lin)
- [Smart & Connected Communities and Distributed Sensing](#) (Co-Director, Anish Arora)

(Follow hyperlinks above for descriptions of the CoPs.)

Expectations & Responsibilities: Each CoP will have two faculty program directors. The CoP Program Directors will:

- Form a core interdisciplinary group of faculty colleagues that will collaboratively develop and implement **agendas for team science/scholarship and/or educational initiatives**. CoP Program Directors will engage faculty to create a cohesive sense of community and identity within TDAI;
- Identify priority federal, corporate and/or nonprofit **extramural funding** opportunities to advance the research agenda and/or educational initiatives of TDAI and the CoP, in partnership with the Institute's Faculty Director, Proposal Development Specialist and other TDAI staff;
- Identify **data asset needs** for their CoP to inform the development of TDAI's Data Commons;
- **Convene** the CoP monthly and discuss issues/needs that will inform Institute programming to foster interdisciplinary scholarship (e.g., interdisciplinary grant proposals, research seminars, data and tool days, ideation sessions, workshops);
- Attend biweekly **meetings with the Institute's staff** (collectively referred to as the **TDAI Leadership Team**) to ensure the faculty perspective and needs are addressed in the Institute's programming and investments, and to leverage TDAI staff in implementation of CoP agendas;
- Participate in **Institute-level functions** (e.g., Fall Forum, Town Hall, etc); and
- Serve as **ambassadors** for the Institute, creating strong brand recognition for TDAI on campus and externally (i.e., include TDAI in email signature; self-identify TDAI affiliation at meetings).

Resources Available: CoP Program Directors typically serve in their roles for the autumn and spring semesters (August – April) of an academic year and receive $7,500 from TDAI to support their leadership role. Compensation for these open positions will be prorated as appropriate.

To achieve CoP goals, CoP Program Directors should leverage TDAI resources and staff expertise in the following areas:

- **Academic Programming & Training Programs** – processes for new courses, certificate programs, degree programs; educational outreach programs, including workshops
- **Administrative Support** – scheduling and organizing meetings
- **Event Management** – room reservations and event planning assistance for CoP events

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- **Marketing and Communications** – assistance with marketing collateral and storytelling via the TDAI network, weekly Quick Bits, monthly email newsletter, website, and digital story boards in Pomerene Hall
- **Business Development** – meetings with sponsors from corporations, government agencies and non-profit organizations
- **Proposal Planning & Development** – creating funding pipelines; supporting ideation and networking activities; facilitating strategic, interdisciplinary grant proposal development
- **Data Assets** – access to Data Commons for data management and analytics tool; access to Pomerene-as-a-Living-Lab
- **Technical Assistance** – assistance with tasks such as server and network administration, Linux systems administration, shell scripting and more
- **Event Management** – room reservations and event planning assistance for CoP events
- **Marketing and Communications** – assistance with marketing collateral and storytelling via the TDAI network, weekly Quick Bits, monthly newsletter, website, and digital story boards in Pomerene Hall
- **Partnership Development** – leveraging TDAI connections across the university and in the local community
- **Funds for Research** – contribute to evaluation of and help guide funding decisions for pilot grants and strategic investments in research and team science/scholarship

COMMUNITIES OF PRACTICE PROGRAM DIRECTOR POSITIONS: APPLICATION

APPLICATION PROCESS

Applications must:
1. Include a vision statement (less than one page)
2. Include the applicant's biosketch
3. Be single-spaced with 1/2-inch margins and 11-point type
4. Be submitted as a single PDF to tdai@osu.edu by **5 p.m**. on **Friday, November 15, 2019**

Application:
1. **Faculty**: Name, college and department affiliation(s)
2. **Community-of-Practice**: Indicate the CoP that you are interested in co-leading
3. **Applicant field of study/expertise**: One sentence summary
4. **Vision Statement**: (*Less than 1 page*) Indicate what you would like the respective CoP to achieve and how your leadership could facilitate its success. Include in your vision statement how you intend to engage an interdisciplinary community of faculty in the CoP.
5. **Biosketch**
6. **Additional Materials**: (*optional*) Please feel free to include any supplementary materials you feel may be helpful in evaluation of your application (e.g., letters of support)

By signing below, I acknowledge that this request does not present a conflict of interest for me, TDAI or the university.	
Name of Applicant (please print)	
Email	Phone Number
Signature	Date

Evaluation:
TDAI leadership team will evaluate proposals and make recommendations to the TDAI Faculty Director, who will make the final decision. The following will be considered when evaluating applications:
1. **Faculty type/rank**: Faculty of all types (tenure-track, clinical, research) and all ranks (Professor, Associate, Assistant) are welcome to apply.
2. The applicant's **field of study/expertise** and how it complements that of the current CoP Co-Director will be considered. (Note: Overlapping expertise with the current CoP co-director will not preclude selection of an applicant.)
3. **Vision Statement** will be evaluated based on (1) alignment with TDAI's Strategic Plan, (2) track record of leadership success, (3) potential to drive team science/scholarship, and (4) broader impacts.

Applicants will be notified of selection decisions by **Friday, November 22, 2019**.